



**MOUNTAIN REGIONAL WATER**  
**SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD**

**AGENDA**

**OCTOBER 20, 2016**

**ATTENDANCE:**

**BOARD MEMBERS:**

CHRIS EGGLETON  
MIKE KOBE  
BRETT MICKELSON

**EXCUSED:**

MATT LINDON  
MIKE TODD

**STAFF:**

ANDY ARMSTRONG  
MARTI GEE  
SCOTT GREEN  
LISA HOFFMAN

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah will meet in Regular Meeting session **October 20, 2016** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed were general in nature were subject to change by the Board.

- 1. 6:30 p.m. Call to Order & Public Input:** Chris Eggleton called the meeting to order at 6:40 p.m. No public attend the meeting.
- 2. Motion to Motion to move into Closed Session for Executive Session for Personnel:**  
Motion made by Mike Kobe to move into closed session for Executive Session for Personnel. Seconded by Brett Mickelson. All voted yes, motion carried.

- 3. Motion to move into Open Session:** Motion made by Mike Kobe to move into Open Session and approve the personnel actions discussed in Closed Session. Seconded by Brett Mickelson. All voted yes, motion carried.
- 4. Motion to approve the Sept 8, 2016 Mountain Regional Water Special Service District Meeting Minutes.** Motion made by Brett Mickelson to approve the Sept 8, 2016 Meeting Minutes. Seconded by Mike Kobe. All voted yes, motion carried.

**5. Financial:**

**A.** Consideration of Approval of August 2016 Check Register: Motion made by Mike Kobe to approve the August 2016 Check Register. Seconded by Brett Mickelson. All voted yes, motion carried.

**B.** Other: None.

**6. Legal:**

**A.** LV4 Update: Andy Armstrong did not have an update on the agreement and the new developer's choice to use another water provider for water service after they signed a Water Service Agreement with MRW. Scott Green sent the agreements to Dave Thomas from Summit County Attorney Office and is waiting to hear from him on his opinion on forcing the terms of the agreement. Andy Armstrong will report to the Board at the next Board meeting.

**B.** Other: None.

**7. Human Resources:**

**A.** Consideration of approval of annual Merit Bonus for MRW employees: Scott Green discussed the history of the bonus plan. The staff of MRWSSD moved a lot of water this summer with the sale of wholesale water and high usage from customers due to the dry conditions. Andy Armstrong recommended to the Board that they approve the annual Merit Bonus for MRW employees. Motion made by Mike Kobe to approve the 800.00 merit bonus to employees for their hard work this year. Seconded by Brett Mickelson. All voted yes, motion carried.

**B. 2017 Group Health Insurance Changes:** Lisa Hoffman discussed the group health insurance for MRWSSD. The Select Health Plans had an increase of 5% over last years cost. The plan is basically the same but some of the changes are the tiers of specialty drugs. (See the 2017 Group Health Insurance Changes Memo, Sample of Benefits and the Premium Equivalents 2017 Plan Year). There is a benefit of providing employees electing not to participate in our health insurance plan a \$350/ month taxable benefit. The incentive can only be obtained by providing proof of health insurance with another plan. County also offers that plan. There is a new plan that will be offered this year, it is a Med Plus Health save plan as one of the options to employees. This qualifies as an IRS High-Deductible Health Plan which would allow employees to contribute to a Health Saving Account. As an added incentive to choose this cost savings option, MRW will contribute money to the employee's HSA for coverage. There was a motion made by Mike Kobe to adopt the Plans described in the Memorandum on 2017 Group Health Insurance Changes subject to amendment of the new Med Plus Health Save plan to the HSA of single coverage \$1000, double coverage of \$1500 and a family coverage to \$2000 per year. Seconded by Brett Mickelson. All voted yes, motion carried.

**C. Other**

**8. Budget Work Session: (40 Minutes)**

**A. Consideration of Recommendation to the Governing Board for the Adoption of Mountain Regional Water's Tentative 2016 Amended and Tentative 2017 Recommended Operating, Capital, and Debt Service Budgets: (See Scott Greens presentation.)**

Brett Mickelson told Scott Green to distribute the MRW 2017 Tentative budget Recommendations and 2016 Budget Amendments to the Administrative Control Board by email to the Board Members that did not attend the Board Meeting to help explain the budget information that was discussed at the meeting. Andy Armstrong wants

more information on the new tank and pump station on page 21 for the council. He will work on that with Scott Morrison and Doug Evans. Change the title of the slide on the capital budget was discussed. The staff will work on that slide.

Mike Kobe made a Motion to Recommend to the Summit County Council the Governing Board for MRW the 2017 Tentative Budget Recommendation and 2016 Budget Amendments. Seconded by Brett Mickelson. All voted yes, motion carried. Chris Eggleton, Brett Mickelson and Mike Kobe complemented Scott Green and Lisa Hoffman great job on the Budget presentation.

- B. Other:** Andy Armstrong reported that Silver Creek Village is going to begin bonding for the water facilities. The Engineering group met made up of Weber Basin, Summit Water Distribution, Park City and MRW to discuss the new Lost Canyon Reservoir Site. Weber Basin agreed to begin to start the feasibility study on the new Lost Canyon Reservoir site. Andy Armstrong will present updates on this process for the Board in future meetings.

**9. Adjourn:** Meeting was adjourned at approximately 8:30 p.m.

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the November 10, 2016 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.