



**MOUNTAIN REGIONAL WATER**  
**SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD**

**MINUTES**

**September 14 2017**

Attendance:

Board Members:

Mike Kobe  
Brett Mickelson  
Ian Schofield  
Bob Neumeister

Staff Members:

Andy Armstrong  
Marti Gee  
Scott Green  
Scott Morrison  
Brian Davenport  
Doug Evans

Guests:

Dave Thomas Summit County Chief Civil Deputy Attorney

Excused

Mike Todd

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **September 14, 2017** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at **6:00 p.m.** The following was the agenda for said session all times listed were general in nature and were subject to change by the Board.

- 1. 6:00 p.m. Call to Order & Public Input:** Mike Kobe called the meeting to order at 6:00

p.m. No public attended the meeting therefore no public input.

2. **Tour of Water System:** Bison Bluffs Well and Silver Creek Tank and Pump Station:  
Postponed until a later date.
3. **Motion to approve the August 17, 2017 Mountain Regional Water Special Service District Meeting Minutes:** Motion made by Ian Schofield to approve the August 17, 2017 Mountain Regional Water Special Service District Meeting Minutes. Seconded by Brett Mickelson. All voted yes, motion carried.
4. **Motion to move into Executive Session for Personnel & Legal discussion:** Motion made by Brett Mickelson to move into Executive Session for Personnel & Legal Discussion. Seconded by Ian Schofield. All voted yes, motion carried.
5. **Motion to move into Open Session:** Motion made to move into Open Session by Ian Schofield. Seconded by Brett Mickelson. All voted yes, motion carried.
6. **Financial:**
  - A. Presentation of the July 2017 Financial Reports: See Scott Green Presentation attached.
  - B. Consideration of Approval of July 2017 Check Registers: Lisa Hoffman went over the July 2017 Check Register, the first check over the \$10,000 amount was Rocky Mountain Power for \$46,626.55. Promontory Impact Fee Reimbursements for \$213,806.00, Rocky Mountain Power Temporary Service Contract for \$14,088.00, Edie Bailly LLP for \$16,000.00, Hydro Specialities for \$77,789.17 (this was a P.O. last few months for meter change out), Colony Impact Fee Reimbursements for \$32,629.00. Motion made to approve the July 2017 Check Register made by Brett Mickelson. Seconded by Bob Neumeister. All voted yes, motion carried.

**C.** Discussion of the 2018 Revenue Projections for the Budget: See Scott Green's Presentation on the 2018 Revenue Projections for the Budget.

**D.** Consideration of Approval of P. O.: None.

**E.** Other: None.

**7. Legal:**

**A.** Discussion of 2018 Revenue Projections and a recommendation to staff to in 2018 Budget: Discussed in the 2018 Revenue Projections. The Board agreed to have Scott Green and Lisa Hoffman use the 2018 Projections for the Budget Presentation to develop the 2018 Budget.

**B.** 2018 Health Insurance recommendation: Andy Armstrong told the Board that he wanted to and was instructed to use the same Health Insurance plans that Summit County offers to their employees. The Health Insurance plans would match the 2018 Health Insurance recommendations for the Summit County Employees. MRW had a significant impact on the insurance pool in 2017 and was encouraged to be on the same program as Summit County. The Board agreed that was the best option for the future.

**C.** Consideration of approval of Change Order for Silver Creek Tank and Pump Station for \$159,000 (See Attached): Motion to approve the Change Order for Silver Creek Tank and Pump Station for \$159,000 made by Brett Mickelson. Seconded by Ian Schofield. All voted yes, motion carried.

**D.** Other: None.

**8. General Manager Update:**

**A.** Snowmaking Proposal Update: Andy Armstrong reported that he had heard nothing

from Vail on the snowmaking offer.

- B.** SBWRD Letter to accept MRW Waste stream from Lost Canyon Water Treatment Plant: Andy Armstrong asked SBWRD to let MRW know how much it would cost for Impact Fees and monthly service charges to treat the effluent water from the Lost Canyon Water Treatment Plant for MRW. SBWRD would take the waste stream in the winter and treat it because in the summer it is moved into the ponds and used for irrigation water but in the winter MRW runs out of the pond room for the water produced. Due to the high costs of treatment it is not feasible for the SBWRD to treat the water and at a reasonable cost to MRW. This will require Scott Morrison to figure out how to treat the water and experiment to find the best management practices for the treatment. The volume of water that is in discussion is 50 gallons per minute. Scott Morrison will keep the Board up to speed on the process.
- C.** Other: Andy Armstrong had a meeting with Dave Ure who sits as the Summit County representative on the Weber Basin Water Conservancy Board. He discussed the issue with generators for Lost Canyon that MRW has installed to operate in case of an emergency to provide water to PCMC and MRW customers in case of a power outage. He wanted to know why Weber Basin has not installed emergency generators on their system to produce water for MRW. Dave Ure is going to talk to Taige Flint about this issue. Andy Armstrong also discussed with Dave Ure the freezing problem that has not been solved yet at the Weber Basin intake site. Dave Ure will also discuss this with Weber Basin. The MRW Board felt strongly that instream flows for East Canyon Creek is important. Andy Armstrong discussed this with Dave Ure and the needs for East Canyon Creek to increase the flows in low flow seasons and the

proposal for selling them Well #1 at Spring Creek. Andy Armstrong will follow up with Dave Ure.

**D. Public Services Update:** Schedule for Board Meeting for Oct and Dec discussion of dates: The Board discussed various dates and decided on the following schedule: October 17, 2017, November 7, 2017, December 7, 2017. Marti Gee will email these dates out so everyone can get them on their schedule.

## **9. Adjourn:**

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the October 12, 2017 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:00 p.m. please contact Marti Gee to make arrangements for assistance.