



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT**

ADMINISTRATIVE CONTROL BOARD

MINUTES

NOVEMBER 13, 2014

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **November 13, 2014** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed are general in nature are subject to change by the Board.

ATTENDANCE:

Board:

B. Todd Hopkinson
Chris Eggleton
Matt Lindon
Brett Mickelson

Staff:

Andy Armstrong
Marti Gee
Scott Green
Laura Means
Scott Morrison

Excused:

Rick Krebs

- 1. 6:30 p.m. Call to Order & Public Input:** Matt Lindon called to order at 6:42 p.m.
- 2. Consideration of Approve of Meeting Minutes for October 23, 2014:** Motion made by Brett Mickelson to Approve the Meeting Minutes for October 23, 2014. Seconded by Chris Eggleton. All voted yes, motion carried.

- 3. Motion to move into Executive Session for Personnel:** Motion made by B. Todd Hopkinson to move into Executive Session for Personnel items. Seconded by Brett Mickelson. All voted yes, motion carried.
- 4. Motion to move into Open Session:** Motion made by Brett Mickelson to move into Open Session. Seconded by Chris Eggleton. All voted yes, motion carried. Motion made by Brett Mickelson to approve the Personnel Actions that were discussed in Executive Session. Seconded by Chris Eggleton. All voted yes, motion carried.
- 5. General Manager Updates:**
 - A. Concurrency Update:** Summit Water Distribution Company and Weber Basin Water Conservancy District had a meeting with Councilperson Chris Robinson and Rich Bullough. Summit Water Distribution explained in the meeting that if Summit County approves the Concurrency Ordinance or a new Concurrency Ordinance they stated they would sue Summit County. Weber Basin told them they would be neutral on the matter. Rich Bullough pulled the Concurrency Ordinance from the Health Board agenda to try to work things out with Summit Water Distribution. Bob Jasper requested a meeting with Andy and Rich Bullough on this subject.
 - B. Pine Meadow Update:** The Interconnect is completed and modifications need to be made on MRWSSD system to allow the use their system for storage. We can provide emergency water at a wholesale rate to Pine Meadows. A water balance will be done each month to balance out water on both systems.
 - C. Weber Basin Regionalization Update:** Taige Flint and Mark Anderson from Weber Basin Water Conservancy District met with Scott Green and Andy Armstrong. Taige Flint thought that our rates are so high he should do the regional project and sell water to Summit Water Distribution. Vail Resorts wants water sooner and more than what was indicated for their snow making water. Summit Water needs to get more water to Vail apparently and that would require Summit Water to buy water from Mountain

Regional Water Special Service District potentially. Taige Flint wanted to know if MRWSSD has winter and summer water available if needed. MRWSSD has water available for year round purchase on a short term basis.

- D. Other: Eric Mailing is in school for his electrical training and he is on the honor roll and 100% attendance. He is enrolled in a Licensed Electrician program at ITT Tech.

6. Financial:

A. MRWSSD 8.5 Million dollar bond update: The Bond rating went well and the agreement with Promontory is coming along slow. Matt Lindon asked about the private and public partnership with the bond. Andy Armstrong assured him that it had been done last time with Promontory on the SID for the water system improvements.

B. Consideration Approval of September 2014 Check Register: Discussion occurred about the check to SBWRD \$13,050 for a gauge in the East Canyon Creek. We will need to discuss this in the future. Motion made by B. Todd Hopkinson to approve the Check Register for September 14, 2014. Chris Eggleton seconded. All voted yes, motion carried.

C. Consideration of Approval of Financial Statements September 2014: Consideration of Approval of Financial Statements September 2014: Cash is ahead of budget. Water sales are below budget by \$200,000. There was a 12 % reduction of water usage this year but development fees are ahead this year. MRWSSD added 95 new connections. Growth has improved. Operating expenses are \$400,000 below budget and power costs are under budget. When Water sales go down power costs also go down.

D. Considerations of P. O.'s: None.

E. Other: B. Todd Hopkinson proposed a bonus to the staff at the end of the year. Seconded by Brett Mickelson. Prorated part time employees. All voted yes, motion carried. Summit County instructed the ACB to plan for average 3.25% increase for employees.

7. Legal:

A. Consideration for adoption of a resolution of the Administrative Control Board of Mountain Regional Water Special Service District , Summit County , Utah, Authorizing all necessary action to issue certain outstanding water Revenue Bonds; Authorizing officers to sign on behalf of the District; Authorizing the taking of all other actions necessary to the consummation of the Transaction contemplated by this resolution; and related matters: Motion made by Brett Mickelson for adoption of a resolution of the Administrative Control Board of Mountain Regional Water Special Service District , Summit County , Utah, Authorizing all necessary action to issue certain outstanding water Revenue Bonds; Authorizing officers to sign on behalf of the District; Authorizing the taking of all other actions necessary to the consummation of the Transaction contemplated by this resolution; and related matters. Seconded by B. Todd Hopkinson. All voted yes, motion carried with Rick Krebs absent.

B. Other:

8. Public Services:

A. Impact Fee Process Update:

B. Other:

9. Other:

10. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the December 11, 2014 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT**

ADMINISTRATIVE CONTROL BOARD

MINUTES

DECEMBER 2, 2014

*****ELECTRONIC MEETING BY CONFERENCE CALL *****

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in an Electronic Special Meeting Session **December 2, 2014** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 3:00 p.m. The following was the agenda for said session all times listed are general in nature are subject to change by the Board.

Attendance:

Board Members:

Matt Lindon
B. Todd Hopkinson
Chris Eggleton
Brett Mickelson

Staff:

Andy Armstrong
Marti Gee
Scott Green

- 1. 3:00 p.m. Call to Order & Public Input:** Matt Lindon called the meeting to order at 3:00

p. m.

- 2. Legal:**

- A.** Consideration for adoption of a Water Improvement Purchase Agreement between Promontory Development LLC a Limited Liability company and Mountain Regional Water Special Service District: Motion made by B. Todd Hopkinson to adoption of a

Water Improvement Purchase Agreement between Promontory Development LLC a Limited Liability company and Mountain Regional Water Special Service District. Seconded by Brett Mickelson. No discussion. All voted yes.

B. Consideration of approval to have the General Manager sign the agreement. Motion made by Chris Eggleton to have the General Manager sign the agreement. Seconded by B. Todd Hopkinson. No discussion. All voted yes, motion carried.

C. Other:

3. Other: None.

4. Adjourn: Motion made by B. Todd Hopkinson to adjourn. Seconded by B. Todd Hopkinson. All voted yes. Motion carried.

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