



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD
MEETING MINUTES
JANUARY 14, 2016**

ATTENDANCE:

MRWSSD Board Members:

Chris Eggleton, Chair
Brett Mickelson, Vice-Chair
Mike Kobe
Matt Lindon
Mike Todd by phone

Staff:

Andy Armstrong
Marti Gee
Lisa Hoffman

Excused:

Scott Green

Guests:

Dave Thomas, Chief Civil Deputy, Summit County Attorney's office
Helen Strachan, Summit County Attorney's office

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **January 14, 2016** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, and Park City, Utah 84098 at 6:30 p.m. The following was the agenda for the said session all time listed were general in nature and were subject to change by the Board.

- 1. 6:30 p.m. Call to Order & Public Input:** (2 Minutes) Chris Eggleton called the meeting to order at 6:42 p.m. No public attended, there were no public comments.
- 2. Orientation Training for Mountain Regional Water Special Service District Board Members:** Dave Thomas, Chief Civil Deputy, Summit County Attorney's office: (See

presentation attached). Inter-local Agreements for services provided by Summit County departments are estimated to be completed by June 2016 and not budgeted until 2017. There was a discussion to set up emails for Mike Kobe and Mike Todd with MRWSSD emails for future use on the board. Also the requirement for an Audit Committee to be established in the Annual Meeting was discussed and will be on the agenda.

3. Consideration of Approve of Meeting Minutes for December 7, 2015: (5 Minutes)

Motion to Approve the Meeting Minutes for December 7, 2015 made by Mike Kobe.

Seconded by Brett Mickelson. All voted yes, motion carried.

4. Financial:

A. November 2015 Financial Reports (10 Minutes) Wholesale Water Sales of \$367,200 will be collected as Summit Water purchased 400 acre feet of water. The estimated cash benefit is \$175,000 has been put into the regionalization reserve to help fund an estimated \$275,000 in annual regionalization costs the District will incur starting in 2019. Building activity remains strong. There were 121 new connections. Revenue is 16.1 % ahead of Projections. Operating Cash Expenditures are 2.7% under budget. Total Cash Increased 6.0 %

B. Consideration of Approval of November 2015 Check Register (10 Minutes) Matt Lindon asked about the large check for the Lost Canyon Treatment Plant Clarifier and the Power Costs from Rocky Mountain Power. Matt Lindon made a motion to approve the November 2015 Check Register. Seconded by Mike Todd. All vote yes, motion carried.

C. Consideration of Approval of a change in the Trustee / Trustees of Bonds from Wells Fargo to Zions Bank: Local Hold Funds and Release Funds for the Bonds. This will save MRWSSD \$ 6,000.00 per year and Zions Bank is also Summit County's and Mountain Regional's financial advisors. Motion made by Mike Kobe to Approve of a change of the Trustee / Trustees of Bonds from Wells Fargo to Zions Bank authorize

Andy Armstrong to sign the agreement. Seconded by Mike Todd. All vote yes, motion carried.

D. Other

5. Legal:

- A.** Consideration of Approval for Recommendation to the Governing Board for Petition to Annex to MRWSSD Little Valley Subdivision consisting of 12 Lots: Andy Armstrong explained that this property is located between the Preserve and Stagecoach. We have infrastructure close to the site on both sides of the project. Motion made by Mike Kobe to recommend to the Governing Board for Petition to Annex to MRWSSD Little Valley Subdivision consisting of 12 Lots. Seconded by Matt Lindon. All voted yes, motion carried.
- B.** Consideration Amendment to Agreement Between Mountain Regional Water Special Service District, Park City Water Service District and Summit County Regarding Implementation of the Summit County Project: Motion made by Mike Kobe to recommend the amendment to Agreement Between Mountain Regional Water Special Service District because of actual costs , Park City Water Service District and Summit County Regarding Implementation of the Summit County Project. Seconded by Brett Mickelson. All voted yes, motion carried.

6. General Manager Update:

- A.** Future Water Tank Update: Park City Municipal Corporation requirements to allow MRWSSD to have a water tank in Round Valley by the rock quarry involved trail improvements. PCMC wanted MRWSSD to improve trails in Round Valley and estimated the work of \$170,000.00 to complete the improvements. Andy Armstrong had a local contractor estimated the required work at least \$240,000.00. Andy Armstrong told the Board that he told Clint McAfee that MRWSSD is looking at other sites that would work out better for MRWSSD. Andy Armstrong was concerned about

the public feedback to a tank near trails and also a potential future reservoir in Round Valley may pose a problem. Silver Creek Village area and other locations may be a better alternative to getting approvals. Andy Armstrong explained that we do not need the tank this year to deliver the surplus water promised this year.

B. Future Projects / Annexations: Community Water Company has 4 options: The options are based on a letter to residents of Community Water by TCFC:

Option 1: Is to transfer all Company assets to MRWSSD and MRWSSD would annex the system.

Option 2: Is transferring all Company assets to Summit Water Distribution Company and they would become SWDC customers. SWDC would have until Jan 15, 2016 to present a proposal.

Option 3: Is the water users of Community Water could incorporate into a new Non-Profit Mutual Water Company.

Option 4: Community Water could attempt to find a buyer who would be willing to own and operate the company.

It will be the decision of the customers of Community Water Company on what option they select.

C. Bison Bluffs Well Update: The Bison Bluffs well was a success and the hydrogeologist thinks that it will be rated at 1500 gallons per minute. It appears that it will pump 300 gallons per minute more than 15B. The well was designed to be more efficient than 15B. During construction of the well sound protection for the residents nearby was necessary. Lighting was also an issue and addressed quickly by the Drilling company.

D. Other

7. Public Service: Next Board Meeting February 11, 2016

- 8. Other:** Andy Armstrong wanted to have the Board move into Executive Session for Personnel. Motion made by Brett Mickelson to move into executive session. Seconded by Matt Lindon. All voted yes, motion carried. Motion to move out of executive session by Brett Mickelson. Seconded by Matt Lindon. All voted yes, motion carried.
- 9. Adjourn:** Motion made by Brett Mickelson to adjourn the meeting at 9:20 p.m. Seconded by Matt Lindon. All voted yes, motion carried. All voted yes, motion carried.

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the February 11, 2016 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.