



**MOUNTAIN REGIONAL WATER**  
**SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD**

**Minutes**

**October 17 2017**

**Attendance:**

**Board Members:**

Mike Kobe

Brett Mickelson

Bob Neumeister

Ian Schofield

(Mike Todd did not attend the meeting he resigned prior to the Board Meeting)

**Staff Members:**

Andy Armstrong

Marti Gee

Scott Green

Scott Morrison

**Guests:**

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session October 17, 2017 at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at **6:00 p.m.** The following was the agenda for said session all times listed were general in nature were subject to change by the Board.

- 1. 6:00 p.m.** Call to Order & Public Input: No public input, Mike Kobe called to order at 6:00 pm.
- 2. Motion to approve the September 14, 2017 Mountain Regional Water Special Service District Meeting Minutes:** Motion made to approve the September 14, 2017 Mountain

Regional Water Special Service District Meeting Minutes made by Bob Neumeister.

Seconded by Brett Mickelson. All voted yes, motion carried.

- 3. Motion to move into Executive Session for Personnel & Legal discussion:** None.
- 4. Motion to move into Open Session:** Mike Todd resigned on the MRW Board. The Governing Board is advertising the open positions on the board. Brett Mickelson's term is up this December. Brett Mickelson stated that he would not be applying for another term. He has served three terms on the MRW Board. Marti Gee was asked by the Board to contact Annette Shingleton from Summit County Manager's office to ask her to advertise for two positions on the MRW Administrative Control Board.
- 5. Financial:**
  - A. Presentation of the August 2017 Financial Reports:** Please refer to the power point presentation that Scott Green presented to the Board.
  - B. Consideration of Approval of August 2017 Check Registers:** Checks above the \$10,000 limit during the month of August are Rocky Mountain Power for \$71,445.73. The next check is for Hydro Specialties Company for meters and meter supplies for \$69,889.29. Wells Fargo WellsOne Commercial Card and Payroll and Tax Payments also. Motion made to approve August 2017 Check Register by Ian Schofield.  
Seconded by Brett Mickelson. All voted yes, motion carried.
  - C. Consideration of Recommendation of Approval to the Governing Board of Mountain Regional Water Special Service District of 2018 Tentative Budget and 2017 Amended Budget:** Please see Scott Green's presentation on the 2018 Tentative Budget and 2017 Amended Budget. Motion made by Bob Neumeister to make a Recommendation of Approval of the Mountain Regional Water's 2018 Tentative Operating, Capital and

Debt Service budgets, and the Proposed 2017 Amended Operating, Capital and Debt Service budgets to the Governing Board of Mountain Regional Water Special Service District. Seconded by Ian Schofield. All voted yes, motion carried.

**D.** Consideration of Approval of P. O.: None

**E.** Other: None

**6. Legal:**

**A.** Discussion and Consideration of Approval of Exhibit D of the Weber Basin

Regionalization Agreement: Motion made by Brett Mickelson after a lengthy discussion about the Exhibit D Tiers One, Two and Three. Brett Mickelson made a motion to approve the Exhibit as discussed and summarized in the Exhibit D attached. Seconded by Ian Schofield. All voted yes, motion carried.

**B.** Other: None.

**7. General Manager Update:** Andy Armstrong reported that the Awwa Conference was excellent and he had a great meeting with Tage Flint the General Manager for Weber Basin Water Conservancy District. Andy Armstrong was encouraged that Tage will be more responsive to MRW requests for information and project updates. They discussed the water intake in the Rockport State Park and they are not sure how to fix the freezing problem. A long term solution would be the intake would be located in the reservoir and will be an expensive project in the long term water importation project. This would require a new water intake and dual pipelines. Andy Armstrong would like to discuss MRW Board Goals next meeting. He suggested the Impact Fee, Capital Facilities Plan, Strategic Plan, Long term financial planning and transition planning be discussed in the 2018 Goals. Andy Armstrong also discussed the need for a Summit County Council work session on

MRW District Goals early in 2018.

**A.** Other: None.

**8. Public Services Update:** November Board Meeting is next November 7, 2017 at 6:00.

**9. Adjourn:** 7:50 pm.

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the November 7, 2017 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:00 p.m. please contact Marti Gee to make arrangements for assistance.