



MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD

MEETING MINUTES

AUGUST 8, 2013

ATTENDANCE:

BOARD MEMBERS:

MATT LINDON
CHRIS EGGLETON
BRETT MICKELSON

STAFF:

ANDY ARMSTRONG
MARTI GEE
SCOTT GREEN

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in regular session **AUGUST 8, 2013** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed are general in nature are subject to change by the Board.

- 1. 6:30 p.m. Call to Order & Public Input:** Matt Lindon called to order at 6:38. No public attended, no public comments.
- 2. Motion to move into Executive Session:** None needed.
- 3. Motion to return to Open Session:** None needed.
- 4. Financial:**
 - A. Review June 2013 Financials:** Impact fees sales were higher than estimated. Water sales are matching the proposed budget sales. MRWSSD sold less water this year than

last year. There have been 40 Impact fees so far this year; usually we project 30 Impact fees per year.

- B.** Approval of June 2013 Check Register: Motion made by Brett Mickelson to approve the check register for June 2013. Seconded by Chris Eggleton. All vote yes. Motion carried.
- C.** Consideration of Approval of Purchase Orders: None.
- D.** Other: None.

5. General Manager's Updates:

- A.** Regionalization Update: Andy Armstrong discussed with the MRWSD Board the request for documents for due diligence by Weber Basin for the purchase of the SWDC plant. MRWSSD staff members have been very busy working on the requests by Weber Basin for many agreements and various requested materials.
- B.** Concurrency Update: Andy Armstrong stated that he has heard nothing from the concurrency officer since last reported to the MRWSSD Board.
- C.** Pine Meadows Discussion: Pine Meadows is a subdivision located in Toll Gate Canyon. It has approximately 814 Lots with about 350 rooftops and 400 water meter connections total. The water system has been improved by various State of Utah loans. They have new water lines and 750,000 gallons of storage concrete tanks. They have a few wells that are not very productive, not enough water for build-out and future water supplies. Andy Armstrong explained that he was apprehensive to get involved. The Board Chairman from Pine Meadows was very impressive and he would like to solve the water source problems. Andy Armstrong recommended the Annexation of Pine Meadows into MRWSSD. They delivered 5,000,000 gallons of water last year and outside irrigation is prohibited. This will be discussed further with MRWSSD Board as the facts about the Pine Meadows financials become available for analysis by Andy and Scott Green.
- D.** Wellness Program: The cost of the Wellness Program is \$14,000 for all of the employees and spouses to participate in the program. The program takes a bio metrics approach

that if the employee participates it will impact the premium that the employees will have to pay. Matt Lindon and the MRWSSD Board Members liked the incentive program for wellness. It will assist the staff and families maintain wellness. Chris Eggleton discussed a PTO (Paid Time OFF) program for combining the vacation leave and sick time. It encourages employees to not abuse sick time for time off. It could also be used to give extra PTO if you participate in the wellness program.

- E. Other: The Power Consumption Graph illustrates that MRWSSD power consumption has gone down due to the off peak power costs, keep in mind that Rocky Mountain Power has increased their rates in the power consumption costs. Power costs are lower than projected by budgets.

Electronic Payroll system has been implemented.

6. Legal:

- A. Consideration of recommendation and approval of the Water Transfer and Banking Agreement MRWSSD and SBSRD: Motion made by Brett to approve the Water Transfer and Banking Agreement between MRWSSD and SBSRD. The motion was seconded by Chris Eggleton. All voted yes, motion carried.

B. Other:

7. Public Services:

A. Billing and Water Usage Report:

B. Other:

8. Other:

9. Adjourn: