



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT
ADMINISTRATIVE CONTROL BOARD**

MINUTES

OCTOBER 10, 2013

ATTNEDANCE:

MRWSSD BOARD MEMBERS:

**MATT LINDON
B. TODD HOPKINSON
CHRIS EGGLETON
BRETT MICKELSON
RICK KREBS**

MRWSSD STAFF MEMBERS:

**ANDY ARMSTRONG
DOUG EVANS
MARTI GEE
SCOTT GREEN**

SUMMIT COUNTY COUNCIL:

ABSENT

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in regular session **October 10, 2013** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following is the agenda for said session all times listed are general in nature are subject to change by the Board.

- 1. 6:30 p.m.** Call to Order & Public Input: Matt Lindon called the meeting to order at 6:32 p.m. No public attended.
- 2. Consideration of Approve of Meeting Minutes for May, June and August 2013:**
Motion made by Chris Eggleton to approve the minutes for May, June and August 2013 seconded by Brett Mickelson. All vote yes, motion carried.

- 3. Motion to move into Executive Session for Personnel:** Brett Mickelson made a motion to move into ex session for personnel. Seconded by Todd Hopkinson. All voted yes, motion carried.
- 4. Motion to return to Open Session:** Motion made by Chris Eggleton to approve the personnel changes proposed by Staff and to move into Open Session. Seconded by Brett Mickelson. All voted yes, motion carried.
- 5. Financial:**
 - A. Review July & August 2013 Financials:**
 - B. Approval of July & August 2013 Check Register:** motion to approve the check register made by Rick Krebs. Seconded by Brett Mickelson. All voted yes, motion carried.
 - C. Budget Discussion:** Scott Green presented the proposed Tentative Budget for 2014 and the Amended 2013 Budget to Administrative Control Board in a work session.
 - D. Consideration of recommendation of proposed Tentative Budget for 2014 and Amended 2013 Budget to the Governing Board of Mountain Regional Water Special Service District:**

Motion made by B. Todd Hopkinson to recommend to the Governing Board of MRWSSD to approve the 2013 Amended Budget and the 2014 Tentative Budget with the Cola and Merit amounts that Summit County Council is recommending for Summit County.

Seconded by Rick Krebs. All vote yes, motion carried.
 - E. Consideration of recommendation of proposed Mountain Regional Water Special Service District Capital Facilities Plan to the Governing Board of Mountain Regional Water Special Service District:** Doug Evans presented the assessment of Impact fees and the ERC calculations. Levels of service and how each ERC is going to be allocated in the Capital Facilities Plan were discussed.
 - F. Consideration of Approval of Purchase Orders:** None
 - G. Other:** None.
- 6. General Manager's Updates:**

A. New Development Update:

Promontory: Is selling many lots on the Nicholas course and the impact fees at Promontory are above projected for this year.

Discovery: Is a development above the Weilenmann School and is going to annex into MRWSSD the petition is described in Legal section of the agenda. It is about 100 smaller homes.

Plat I Woodside in Service Area #3: Service area 3 would need to allow MRWSSD to annex the project into Mountain Regional Water Special Service District for water. A meeting occurred with the Districts and their legal counsels and a decision is pending.

Silver Creek Village: A meeting occurred last week with the developer and trying to get everything ready to begin the project next spring and reuse water from SBWRD for irrigation. The developer may or may not use the reuse water, it may be not cost effective for them, but was discussed.

Hotel on 224 Murnen property: Hyatt House will request a quote on impact fees with the Murnen credit.

B. Concurrency Update: Water Quality meeting to protect natural resources was held last week at the county. Weber Basin Water Conservancy District attended the meeting. Andy Armstrong had a good dialog at the meeting with the County Manager.

C. Pine Meadows Update: Good meeting with the Chairman of the Pine Meadows water district recently. The schedule for this project is to this winter have Scott Green review their financials. They would be a potential annexation. They have adequate storage and distribution but are lacking water source.

D. Update on Impact Fee Study Schedule: It would be completed by the end of November.

E. Other: None.

7. Legal:

- A.** Consideration of recommendation of approval to the Governing Board of Mountain Regional Water Special Service District for the following Petitions for Annexation of Aldon Anderson, Milt Weilenmann, and Parleys Creek Properties into Mountain Regional Water Special Service District: Motion made by B. Todd Hopkinson to recommendation the approval to the Governing Board of Mountain Regional Water Special Service District for the following Petitions for Annexation of Aldon Anderson, Milt Weilenmann, and Parleys Creek Properties into Mountain Regional Water Special Service District. Seconded by B. Todd Hopkinson. All voted yes, motion carried.
- B.** Consideration of recommendation of approval to the Governing Board of Mountain Regional Water Special Service District for the Plat I / Woodside Annexation: Brett Mickelson to annex Plat I / Woodside Annexation if Service Area #3 allows them to annex to MRWSSD. Seconded by Chris Eggleton. All voted yes motion carried.
- C.** Consideration of approval of the Amended and Restated Interlocal Agreement Creating the Utah Local Government's Trust: Motion made by B. Todd Hopkinson. Seconded by Brett Mickelson. All voted yes, motion carried.
- D.** Consideration to ratify the approval of the Wellstone Commercial Card Express Agreement via electronic meeting vote.: B. Todd Hopkinson made a motion to ratify the approval of the Wellstone Commercial Card Express Agreement. Seconded by Rick Krebs. All voted yes, motion carried.

E. Other:

8. Public Services:

A. Billing and Water Usage Report:

B. Other:

9. Other:

10. Adjourn:

