REQUEST TO AMEND OR CORRECT A RECORD
Utah Code §§ 63A-19-403 & 63G-2-603

The Government Data Privacy Act ("GDPA") allows an individual to request that Summit County amend or correct:

- personal data[1] furnished to Mountain Regional Water; and
- information concerning an identifiable individual contained in a record maintained by Mountain Regional Water.

The Government Records Access and Management Act ("GRAMA") also allows an individual to contest the accuracy or completeness or any public, private, or protected record concerning the individual.

Mountain Regional Water is not required to amend or correct a record but if a request is denied, an individual may submit a written statement contesting the information in the record. This statement will be filed with the disputed record and disclosed along with the information in the record. An individual may appeal a denial as provided in the Administrative Procedures Act found at Utah Code §63G-3-101 et. seq. or to district court.

Any personal data provided on this form will be used for the purpose of processing your request. If the personal data requested by this form is not provided, your request will be denied. Your personal data may be shared within Mountain Regional Water to process your request, but it will not be sold.

Applicant's name: _____
Address: _____
Email: _____
Phone number: _____

Describe the personal data/record you are asking to be amended (attach a copy if feasible): _____
_____
_____

Explain why you believe the personal data/record should be amended or corrected:): _____
_____
_____

Dated: _____Signature of Applicant: _____

[1] "Personal data" means information that is linked or can be reasonably linked to an identified individual or an identifiable individual.

Approval/Denial Of Request to Amend or Correct

____Your request to have personal data/records be amended or corrected has been granted.

____Your request to have personal data/records be amended or corrected is denied because:

_____
_____
_____
_____